



California Fair Political Practices Commission

June 10, 1986

Steve Vaccariello, Treasurer
Frank Hill for Assembly Committee
2036 N. Beachwood Dr., #10
Los Angeles, CA 90068-3432

Re: Your Request for Advice
FPPC No. A-86-155

Dear Mr. Vaccariello:

Thank you for your letter of May 4, 1986, concerning the campaign reporting provisions of the Political Reform Act.

As requested, I am enclosing the 1986 "Information Manual on Campaign Disclosure Provisions of the Political Reform Act." For your information, the manual has been available from your filing officers for several months now.

You have asked a number of questions which I will respond to in the order presented in your letter.

Whenever there is a change in the information contained in a Statement of Organization, an amended Form 410 must be filed within ten days. In amending a Statement of Organization, it is not necessary to complete the entire form. To report the change of address for a committee treasurer, indicate that you are filing an amendment, provide the identification number of the committee, include the name of the committee, the new address for the treasurer and sign the form.


During the seven week period when you will not be available to carry out the responsibilities of treasurer, you must designate someone as treasurer and amend the committee's Statement of Organization, Form 410, to reflect the change in treasurers. On the amended Form 410, or in a cover letter, indicate that the change in treasurer is temporary, and that upon your return, the Form 410 will again be amended to show you as the committee's treasurer.

The May and October pre-election statements must be delivered in person or mailed through the U.S. Postal Service's guaranteed overnight delivery service. There are, however, some cities where

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the U.S. Postal Service cannot guarantee 24 hour service. If this is the case, then any guaranteed overnight delivery service may be used.

I hope the above answers your questions. Please do not hesitate to contact me if you have additional questions.

Sincerely,

Mary Ann Kvasager
Political Reform Consultant

MAK:kt

Enclosures: Form 410, Statement of Organization,
1986 "Information Manual on Campaign
Disclosure Provisions of the Political
Reform Act"

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MAY 8 8 44 AM '86
May 4, 1986

State of California
Fair Political Practices Commission
428 J Street #800
Sacramento, CA 95804

To Whom it May Concern:

Please advise and assist on the following matters:

- 1) I have not yet received the 1986 Information Manual on Campaign Disclosure Provisions. Please send a copy as soon as possible (if, of course, its been printed.) I'm afraid I might have missed it.
- 2) I will be changing my permanent address soon. What form, if any, is necessary to officially change a committees' treasurers' address?
- 3) In a couple of months I will be in traing with the U.S. Air Force and out of California for about 7 weeks - possibly through a filing period. What must officially be done to temporarily turn over the treasurer's responsibilities to another person?
- 4) Regarding the provision that requires the May and October pre-election statements to be sent by overnight mail -- Is Federal Express OK? It is so much more convenient than the Post Office.

Thank you very much, in advance, for your attention and help.

Sincerely,



Steve Vaccariello
Treasurer

FRANK HILL FOR ASSEMBLY COMMITTEE
#820144
2036 N. Beachwood Drive #10
Los Angeles, CA 90068-3432

Day Phone: 213-664-1937

TO: () JOHN L. () BOB L. () AL () JEANNE
() JOHN K. () KATHY () MARY ANN
() LYNN () JOHN M. () CARLA
() JAY () ROGER () HELEN

FROM: KVASAGER

DATE: 6/10/86

() OTHER: _____

[] TELEPHONE ADVICE - SEE BELOW

[☒] CORRESPONDENCE ADVICE - SEE ATTACHED DRAFT

(IF YOU HAVE ANY COMMENTS, NOTIFY ADVISOR WITHIN 1 DAY)

FILE LOCATION: A 86-155

INCLUDE IN ADVICE PACKAGE:

YES []

NO []

CALLER STEVE VACCARIELLO

REPRESENTING TREASURER/FRANK HILL

PHONE NUMBER: FOR ASSEMBLY Com

QUESTION: What must be done to temporarily turn over the duties of treasurer for a seven-week period of time, Procedures for amending a 410 and is it OK to mail the may/october pre-election statements by federal express

ANSWER: A new treasurer must be designated for the 7-week period of time. In amending the 410, an indication should be made that the change in treasurer is temporary. may/october pre-election statements must be sent through the U.S. Postal Service's guaranteed overnight delivery -- or in person